



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/1469

Date: 10/02/2025

## Office Order

**Dr. Kamrul Laila**, Assistant Professor, Department of Paediatrics of this university has been granted Ex-Bangladesh leave **to visit Japan for her family reason**. For this reason, she has been granted earned leave for 10 (Ten) days from 18/03/2025 to 27/03/2025. During this period Dr. Mohammad Hafiz Al Mamun, Assistant Professor of the same department will look after the duties of **Dr. Kamrul Laila**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Md. Delwar Hossain)  
Additional Registrar-1

No. BSMMU/2025/1469 (13)

Date: 10/02/2025

### **Copy forwarded for information and necessary action to:**

1. The High Commission/Embassy of Japan in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Japan.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Paediatrics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Kamrul Laila**, Assistant Professor, Department of Paediatrics, BSMMU, Dhaka **with the request to submit her departure/arrival report in due time through proper channel.**
9. Dr. Mohammad Hafiz Al Mamun, Assistant Professor, Department of Paediatrics, BSMMU, Dhaka.
10. PS to Vice Chancellor, BSMMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BSMMU, Dhaka.
12. PO to Registrar, BSMMU, Dhaka.
13. Office Copy.
14. BSMMU web: www.bsmmu.edu.bd

**Additional Registrar-1**

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